

Performa for application for the posts of Senior Technical Assistant on Deputation (including short term contract) basis in National Rainfed Area Authority, Department of Agriculture & Farmers Welfare.

Please clarify specially the Discipline of the post i.e. Water Management OR Forestry OR Watershed Development or Social Science or Economics OR Agriculture/Horticulture OR Animal Husbandry & Fisheries. In case applying for more than one discipline separate applications need to be sent.

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) with telephone number.		
2. Date of Birth (in Christian era)		
3. i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Criteria	Qualification/Experience required	Qualification / Experience possessed by the officer
Eligibility Condition	<p>Officers under the Central Government or State Government or UTs or Semi Government or Statutory Bodies or Public Sector Undertaking or Autonomous Bodies or Recognized Research Institutions or Council:-</p> <p>(a) (i) Holding analogous posts in the parent cadre or department on regular basis ; or</p> <p>(ii) With six year's regular service in the grade rendered after appointment thereto on regular basis in Level 5, Rs.29200-92300/- of pay matrix or equivalent in the parent cadre or department; or</p> <p>(iii) With ten years' regular service in the grade rendered after appointment thereto on regular basis in the Level 4, Rs.25500-81100/- of pay matrix or equivalent in the parent cadre or department; and</p> <p>(b) (i) Possessing the following educational qualification and experience, namely:-</p> <p>Essential:</p> <p>(i) Graduate in Agriculture Science or Horticulture or Agriculture Engineering or Civil Engineering, Veterinary Science or Animal Science or Dairy or Fisheries or Soil and Water Conservation or Water Resources or Hydrology or Forestry or Wild Life Science or Sociology or Economics from a recognised university;</p> <p>(ii) Two years experience in relevant field of post of Senior Technical Assistant.</p>	
Desirable	Post Graduate degree in concerned subject or discipline of the post	

[illegible]

Office/ Organization	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To
7. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
8. In case the present employment is held on deputation/contract basis, please state.			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
8.1 Note: In case of Officers, already on deputation, the applications of such officers should be forwarded by the parent/cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
8.2 Note: Information under Column 8 © & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.			
9. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
10. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)			
a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities			

f) Others		
11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
13. Total Emoluments per month now drawn		
Pay level in the Pay Matrix		Total Emoluments
14. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
15. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		
15. B. Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation. (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/innovative measure involving official recognition. (vi) Any other information. (Note: Enclose a separate sheet if the space is insufficient)		
16. Please state whether you are applying for deputation (STC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contact) # (The option of 'STC'/Absorption/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").		
17. Whether belongs to SC/ST		

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Email _____

Date _____

Countersigned

(Employer/Cadre Controlling Authority with Seal)